

TRIP REPORT

Inverell Bushwalking Club Inc

Form TR Revision May 07

PART A - DETAILS OF WALK

Title of walk:.....
 Date of walk:.....
 Departure time Inverell:..... Transport cost:.....
 Grade of walk:..... Expected time of return:.....

IMPORTANT! Visitors/non-members are not permitted to attend club activities. Our public liability insurance does not cover non-members. If a visitor wishes to attend a walk or other activity he or she must sign a Prospective Membership form and pay the appropriate fee before starting the activity. It is the leader's responsibility to ensure this is done.

LEADER INFORMATION

PARTS A and B

All trip leaders are asked to fill out this information before starting an activity. It is the leader's responsibility to keep a record of the names of all participants.

PART C

Leaders must complete the Risk Assessment below with all participants present.

PART D

After the activity leaders should complete the Walk Details on the back and return the completed form, together with any other forms and money to:
 The Secretary, Inverell Bushwalking Club, PO Box 560, Inverell 2360

PART B - WALK PARTICIPANTS

Leader:.....

Total no in party:.....

Members:.....

Prospective members:

PART C - RISK ASSESSMENT

RISK	YES	NO	COMMENT
1 Are all the participants aware of who the leader is?			
2 Is there a: <input type="checkbox"/> first aid kit in the party? <input type="checkbox"/> Qualified first-aider?			
3 Does someone have the appropriate map and compass?			
4 Are the participants aware the activity may involve - <input type="checkbox"/> steep ascents or descents? <input type="checkbox"/> rock hopping? <input type="checkbox"/> slippery surfaces? <input type="checkbox"/> deep water crossings?			
5 Are extreme temperatures likely?			
6 Is there a danger of bushfires?			
7 Is river or creek flooding possible?			
8 Are participants cautioned of possible - <input type="checkbox"/> snakes? <input type="checkbox"/> insects, leeches, ticks <input type="checkbox"/> feral pigs			
9 Have all participants been instructed to stay in one party?			
10 Have all participants been shown a map and proposed route of the walk?			
11 Do first-time walkers have suitable clothing, gear and footwear?			
12 Is adequate water carried? Allow 1 to 2 litres per person per day.			
13 Has the leader been advised of any participant with a medical condition?			
14 Have details of trip (and expected time of return) been left at home?			

See over for Part D - Walk details

